

Please indicate whether or not any of the following work has been done to the residence and if the home has any of the features listed. If possible, provide the construction code office issued permit number. If any on this list was accomplished without a permit you will be required to secure and satisfy the necessary permits before a RCCO can be issued.

	Yes	No	Permit #	Office Use Only
Central A/C (replacement) :	_____	_____	_____	_____
Furnace (replacement) :	_____	_____	_____	_____
Water Heater (replacement):	_____	_____	_____	_____
Generator:	_____	_____	_____	_____
Radon System:	_____	_____	_____	_____
Addition:	_____	_____	_____	_____
Finished Basement:	_____	_____	_____	_____
Fireplace or Wood Stove:	_____	_____	_____	_____
Shed greater than 200 SF:	_____	_____	_____	_____
Swimming Pool:	_____	_____	_____	_____
Hot Tub:	_____	_____	_____	_____
Deck:	_____	_____	_____	_____
Gazebo:	_____	_____	_____	_____

It is very possible that ***you purchased*** your house with some of the features above and that the work was done without permits. You will nonetheless be required to secure and satisfy the necessary permits before a RCCO will be issued. This assures that past mistakes are not repeated, and that your home is sold completely permitted and inspected as required.

After your home has passed inspection by all our inspectors, the homeowner or agent may call the Planning Office the following day to obtain a certificate. Certificates cannot be issued in the field at the time of the inspection.

Please be aware that any permits that are required and Certificate of Approval issued as a condition of a RCCO are provided to the Tax Assessor.