



# TOWNSHIP OF SOUTH BRUNSWICK

## DEPARTMENT OF PUBLIC WORKS

Municipal Building  
540 Ridge Rd  
Monmouth Junction, NJ 08852  
Tel: (732) 329-4000  
Fax: (732) 329-4202

### Application for Excavation Permit

Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

### Applicant Information

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Telephone: \_\_\_\_\_ 24 Hour Emergency: \_\_\_\_\_

Supervisor in Charge: \_\_\_\_\_ Contact #: \_\_\_\_\_

### Work being Performed:

Location of Work: \_\_\_\_\_

Purpose of Excavation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Proposed End Date: \_\_\_\_\_

Application Fee: \$200.00

Security Deposit: \$15.00 per square yard of asphalt/concrete and \$12.00 per square yard all other surfaces. Minimum security/cash deposit to be \$750.00

### **SURFACES TO BE DISTURBED:**

Roadway/Pavement Area	<input type="checkbox"/>	_____	Square Yards
Lawn Area	<input type="checkbox"/>	_____	Square Yards
Sidewalk Area	<input type="checkbox"/>	_____	Square Yards
Curbing	<input type="checkbox"/>	_____	Square Yards

**EXCAVATION PERMIT VALID FOR SIX (6) MONTHS FROM DATE OF APPROVAL**

**WRITTEN AGREEMENT TO RESTORE EXCAVATION TO TOWNSHIP SPECIFICATIONS**

I have read and understand the specifications which have been set forth by the Township of South Brunswick pertaining to restoration of all excavations made in the Township's Right of Way Easement. I agree to adhere to the said specifications when restoring my trench or other Township Infrastructure. I understand that failure to comply with this condition of the permit will result in forfeiture of my security deposit and also that failure to arrange for an inspection of the restoration work will also result in forfeiture of my security deposit.

**Be sure you have included the following items with your application:**

- Check for Application Fee
- Detailed Sketch of Proposed Excavation(s)
- Proof of General Liability Insurance
- Traffic Control Plan

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**For Official Use Only**

Reviewed and Approved by DPW:	<input type="checkbox"/>	Date:
Application Fee Submitted:	<input type="checkbox"/>	Permit #:
Maintenance Bond Submitted:	<input type="checkbox"/>	Check #:
Liability Insurance Submitted:	<input type="checkbox"/>	Check #:
Security Deposit Submitted:	<input type="checkbox"/>	NJ One Call Reference #:

Important Notes: \_\_\_\_\_  
\_\_\_\_\_

**Permit Agreement**

Permission is hereby granted to \_\_\_\_\_ to excavate in the location of \_\_\_\_\_ for the purpose of work to be performed in the right of way. The permittee agrees that all sidewalks, gutters, roadways and lawn areas shall be properly guarded against danger and that the backfilling of the trench shall be thoroughly compacted and left in equal condition as to what was previously there. This permit is granted by the Township of South Brunswick and excepted by the permittee, heirs, executors, administrators, and assigns releasing said Township of South Brunswick of and from all demand or claim to any damages in consequence of this permit being revoked or annulled.

Approved by: \_\_\_\_\_

Permit #: \_\_\_\_\_

Road Div. Supervisor: \_\_\_\_\_

Approval Date: \_\_\_\_\_



# SOUTH BRUNSWICK TOWNSHIP Police Department

Raymond J. Hayducka,  
Chief Kevin J. Hughes,  
Deputy Chief

1 Police Plaza  
Monmouth Junction, NJ 08852  
Pdcmd@sbtnj.net  
www.sbpdnj.org

Emergency Phone: 732-329-4646  
Office Phone: 732-329-4000  
Ext.7461  
Fax: 732-329-4604

## Quasi Duty Information Sheet

May this serve as notice to any business or private person (vendor) that may require hiring a police officer to perform security or traffic control within the Township of South Brunswick.

1. An escrow account must be set up with the Senior Account Clerk, in the Support Services Division (732-329-4000 ext. 7477), and a Quasi Duty Application Form must be completed.
2. Funds in the amount of 100% of the estimated job must be received by the Senior Account Clerk no later than 12 noon the day prior to the start of the job. If the job is on a weekend, funds must be in by 12 noon the Friday before the job. If funding is not received as specified above, the job will be cancelled.
3. Checks should be made payable to the Township of South Brunswick and delivered to the South Brunswick Police Department, Support Services Division, One Police Plaza, Monmouth Junction, NJ 08852.
4. For the Quasi Duty rate, please contact the Support Services Division (732-329-4000, ext. 7477). Each eight-hour tour must contain 45 minutes paid lunch. If the officer cannot leave the job site due to security/safety reasons, the officer shall be paid an additional 45 minutes.
5. Jobs may be cancelled at any time prior to two hours before the scheduled time. **If job is cancelled before 8:30 am and after 4:30 pm the vendor should call Dispatch at 732-329-4646, if cancelled between 8:30 am-4:30pm Monday – Friday the vendor should call 732-329-4000 x7477. For any job cancelled within two hours of the scheduled time, the vendor shall pay a four hour minimum.**
6. Once an officer begins the scheduled tour with the vendor, he is paid the full tour, unless the vendor ends the job early. In that event, the officer will be paid to the end of the tour or an additional four hours, whichever is less.

7. If there are surplus funds, they may be retained for future jobs, or reimbursed with a written request, by the vendor, to the South Brunswick Township Finance Department 540 Ridge Rd., Monmouth Junction, NJ 08852.
8. Vendors that anticipate a job request not finishing on time, or emergent situations, should deposit additional funds to alleviate scheduling and payment problems. **In the event funds are depleted before the job is finished, officers will not report to the job site until funds are replenished.**
9. Vendors that frequently use South Brunswick officers for quasi duty may deposit a lump sum of money into their account and have payment drawn from that account. It is the vendor's responsibility to replenish funds to cover jobs.

§ 225-25. Restoration of surface.

A. The permittee shall restore the surface of all streets, roads, shoulder areas and lawn areas that are broken into or damaged as a result of the excavation work to their original condition in accordance with the following specifications and direction of the Township Engineer

(1) Pavement areas. The following shall apply:

two-inch layer of FABC- I bituminous stabilized base course or equivalent. If conditions warrant, in the opinion of the Township Engineer, the permittee shall place four (4) inches of one-and one-half-inch road stone as a base material prior to placing the bituminous stabilized base or equivalent. The permittee shall maintain the condition and grade of the temporary pavement at all times until the placing of permanent paving. The temporary pavement shall remain in place approximately three (3) months or as directed by the engineer.

(<sup>b</sup>) Permanent restoration. The temporary pavement shall be removed to the depth of approximately eight (8) inches below the adjacent road surface. All edges should be trimmed as required prior to placing the permanent pavement. All surfaces of existing pavements, casings and structure should be tack coated with an asphalt oil. The permittee shall then place six (6) inches of bituminous stabilized base course in one (1) layer, compacting the material to a grade of two (2) inches below the adjacent roadway. The permittee shall then place two (2) inches of SM- I surface course to the level of the adjacent pavement.

(2) Shoulder restoration. The permittee shall immediately upon backfilling and compaction of the trench place an eight-inch layer of one-and-one-half-inch road stone to the level of the existing shoulder surface. The trench shall be maintained and kept to the existing shoulder grade by the addition of road stone as required.

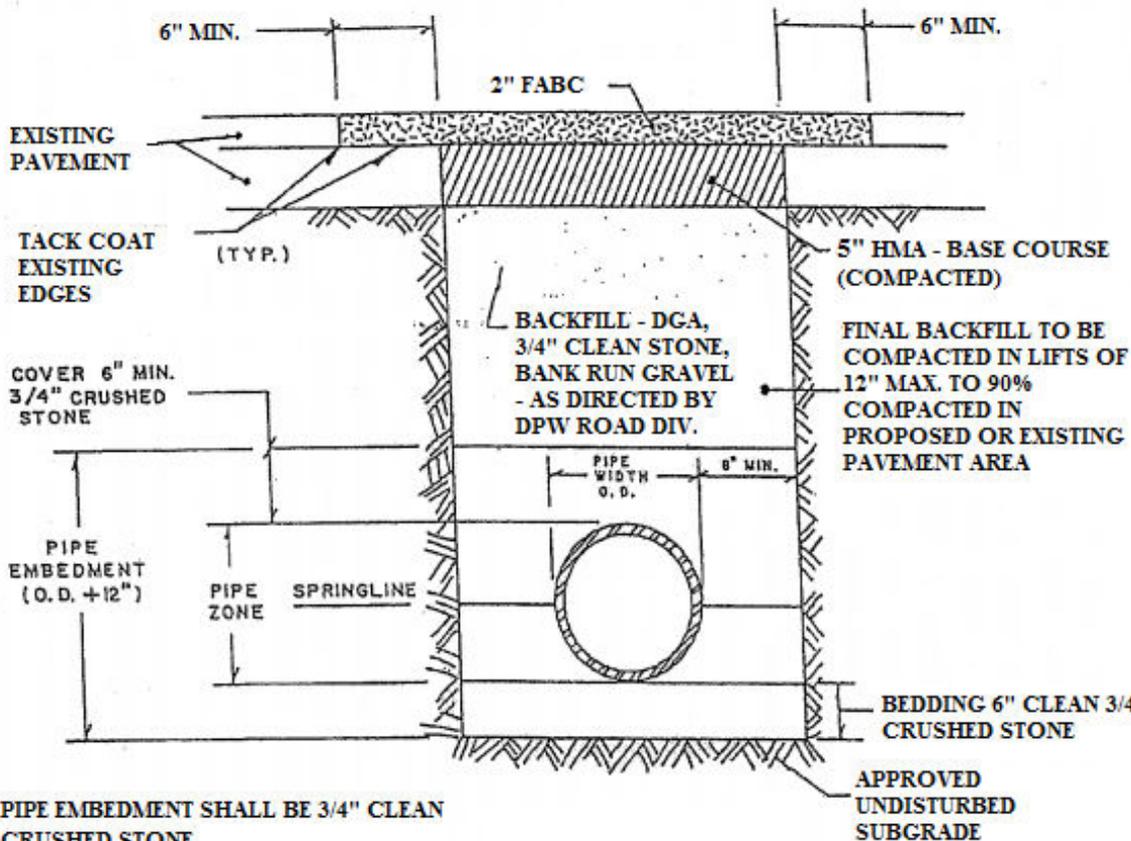
(3) Driveway openings. The permittee shall replace all driveways under the requirements of pavement or shoulder restoration specifications, depending upon the type of the original pavement.

(4) Lawn areas. The permittee shall sod or seed as directed by the Township Engineer all lawn areas disturbed during the construction operation.

B. Acceptance or approval of any excavation work by the Township Engineer shall not prevent the township from asserting a claim against the permittee and its surety under the required surety bond for incomplete or defective work if discovered within twenty-four (24) months from the completion of the excavation work. The Township Engineer's presence during the performance of any excavation work shall not relieve the permittee of its responsibilities.

§ 225-31. Noise, dust and debris.

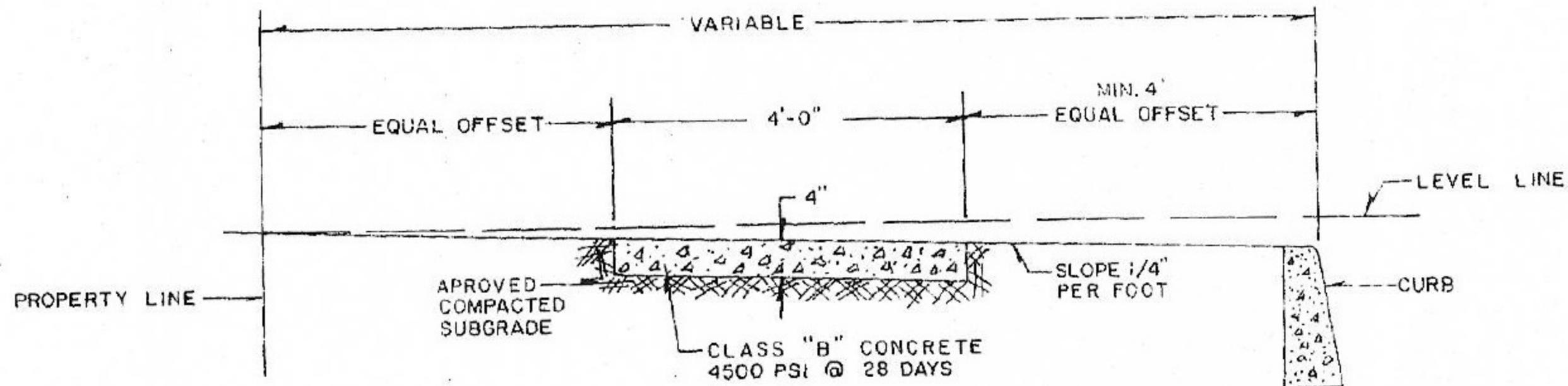
Each permittee shall conduct and carry out the excavation work in such manner as to avoid unnecessary inconvenience and annoyance to the general public and occupants of neighboring property. The permittee shall take appropriate measures to reduce to the fullest extent practicable in the performance of the excavation work noise, dust and unsightly debris and, during the hours of 10:00 p.m. and 7:00 a.m., shall not use, except with the express written permission of the Township Engineer or in case of an emergency as herein otherwise provided, any tool, appliance or equipment producing noise of sufficient volume to disturb the sleep or repose of occupants of the neighboring property.



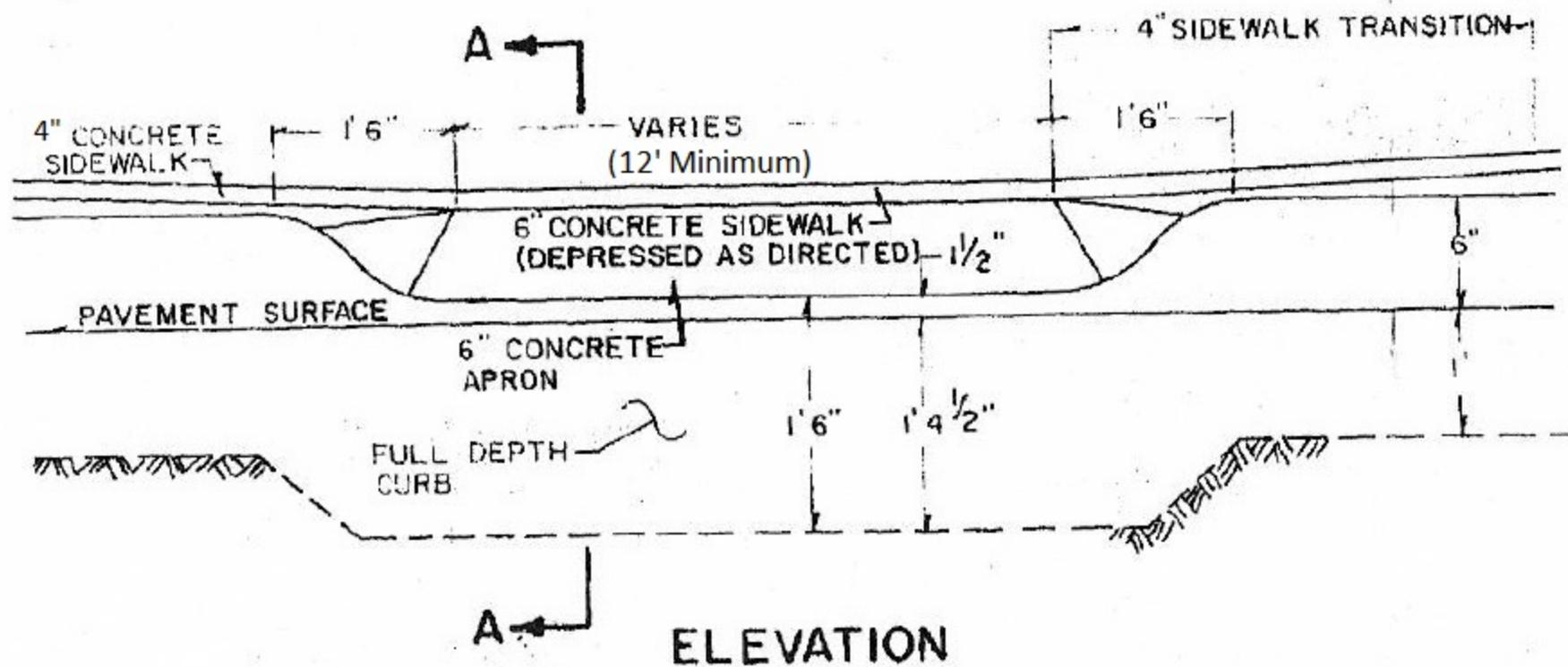
- NOTE: 1) PIPE EMBEDMENT SHALL BE 3/4" CLEAN CRUSHED STONE
- 2) WHERE SUBGRADE IS UNACCEPTABLE FOUNDATION SHALL BE REQUIRED AS SPECIFIED BY THE ENGINEER
- 3) ENTIRE TRENCH WIDTH SHALL BE BACKFILLED AS SPECIFIED IN THE TRENCH DETAIL ABOVE

## TRENCH DETAIL

# TYP. CROSS SECTION SIDEWALK

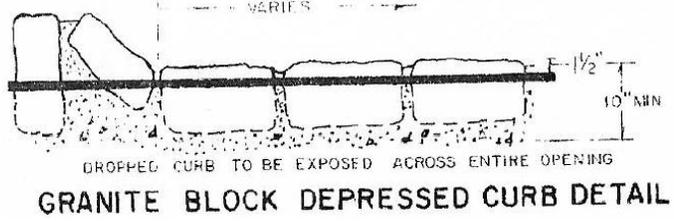
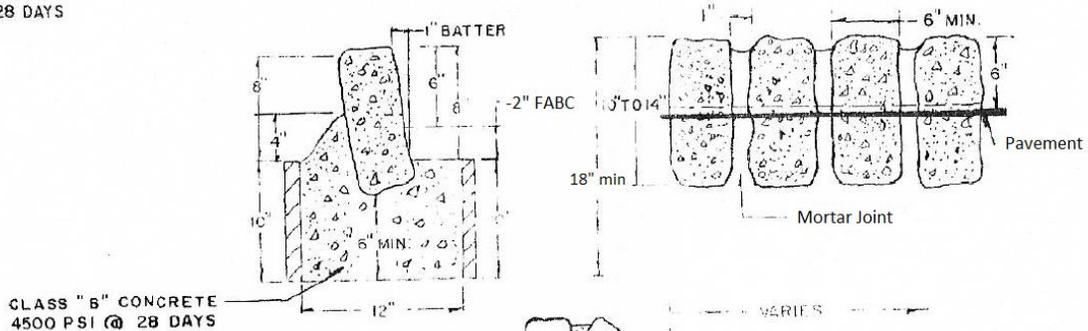


# APRON SIDEWALK DETAIL TYPICAL

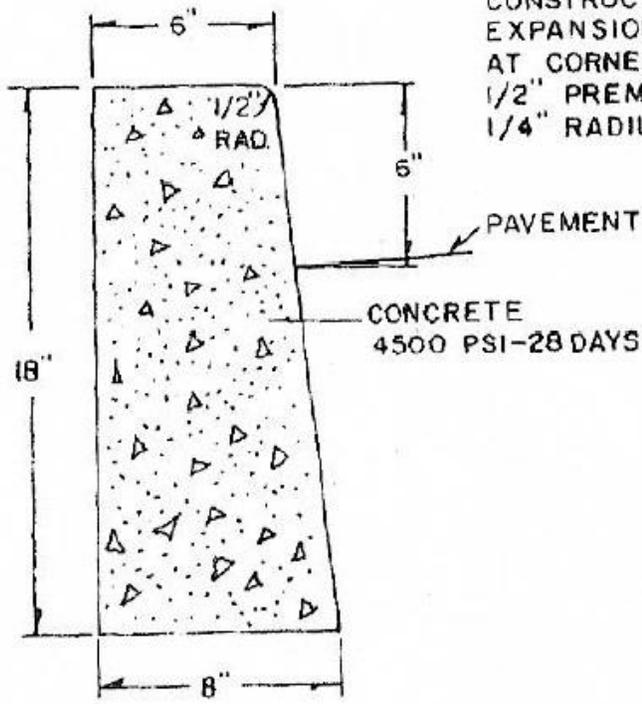


CONCRETE  
AT 28 DAYS

### BELGIAN BLOCK CURB DETAIL



### TYP. CURB DETAIL



CONSTRUCTION JOINTS 10' O.C.  
EXPANSION JOINTS 20' O.C. &  
AT CORNERS  
1/2" PREMOLDED ASPHALT  
1/4" RADIUS AT ALL JOINTS