



TOWNSHIP OF SOUTH BRUNSWICK FIRE SAFETY BUREAU

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KNOX BOX INFORMATION

Revised 6/5/18

Attention: Order Process for the Knox Box Program has changed.

The order process is to be done **by the end user (not the contractor) because the name(s) on the order will be the only authorized person(s) to order keys at a later date.** To order a Knox Box please visit www.knoxbox.com.

1. Click buy in top right corner of Knox's homepage.
2. Fill in which town or department covers your area. For South Brunswick Township please enter "South Brunswick Twp FPB". You can also do this by entering in the **end user's** address. Failure to enter the correct agency could result in a \$25.00 rekeying charge.
3. Select which Knox item you are going to purchase. The commercial Knox boxes are the 3200 series (single tenant) and the 4400 series (multi-tenant). You must purchase these with a tamper switch.
4. If you selected a recessed model, make sure you order the appropriate recessed mounting kit.
5. If you are purchasing a Knox Padlock we recommend purchasing model #3770.
6. Order a fire department alert decal for each exterior door at your location.
7. Order key tags for keys being placed in box.
8. Total the order.
9. Once the order is received contact the Fire Safety Bureau for information and assistance on installing the product.

If you have any difficulties with the instructions, or need any other information, please call the Fire Safety Bureau at (732) 329-4000 ext. 7214.

The Knox Box must be located in an illuminated location, a maximum of six (6) feet above grade, at a location approved by the Fire Safety Bureau, and be tied into your burglar or fire alarm system.