



TOWNSHIP OF SOUTH BRUNSWICK

Municipal Building • P.O. Box 190 • Monmouth Junction, NJ 08852-0190

FIRE SAFETY BUREAU

KNOX BOX INFORMATION

Attached is an order form for the public safety key box system and a descriptive brochure explaining the equipment.

1. Complete the "Ordered By" and "Ship To" sections with your name and address.
2. Complete the "Installation Addresses" section with the "Building Name", "Actual Street Address" (not a P.O. Box) and "South Brunswick Township" for the city.
3. Order a fire department alert decal for each exterior door at your location.
4. Select an alarmed Knox Box with a tamper switch.
5. If you selected a recessed model, make sure you order the appropriate recessed mounting kit.
6. Order key tags if needed.
7. Total the order.
8. Make out the check to the Knox Company for the total amount or complete the credit card information.
9. Return the completed form with the check to the Fire Safety Bureau office for processing.

If you choose a dual key Knox Box, the order form and security key control system form must be completed **by the end user (not the contractor) because the signature(s) on the forms will be the only authorized person(s) to order keys at a later date.**

If you have any difficulties with the form or instructions, or need any other information, please call the Fire Safety Bureau at (732) 329-4000 ext. 7214.

The Knox Box must be located in an illuminated location, six (6) feet above grade, at a location approved by the Fire Safety Bureau, and be tied into your burglar or fire alarm system.